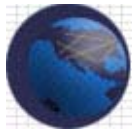


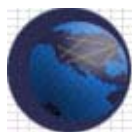
Tissue Banks and Pathology Tools Workspace Meeting Notes 9/21/04

Meeting Date	9/21/04
Attendees:	Participants: <i>Bob Morrel - Vanderbilt University</i> <i>Mike Feldman - University of Pennsylvania</i> <i>Mark Watson - Washington University</i> <i>Barbara Schaeffer - Dartmouth</i> <i>Cheryl Michels - DataWorks</i> <i>Jack London - Kimmel Cancer Center</i> <i>Dawn Corron</i> <i>Debbie Krupsky - Jackson Labs</i> <i>Larry Wright - NIH</i> <i>Rakesh Nagarajan - Washington University</i> <i>Faosto Gonzalez - Moffit Cancer Center</i> <i>David Fenstermacher - University of Pennsylvania</i> <i>Tara McSherry - University of Pennsylvania</i> <i>Paul Fearn - Memorial Sloan Kettering Cancer Center</i> <i>Jon Speakman - Memorial Sloan Kettering Cancer Center</i> <i>Mike Becich - University of Pittsburgh Medical Center</i> <i>Rebecca Crowley - University of Pittsburgh Medical Center</i> <i>John Gilbertson - University of Pittsburgh Medical Center</i> Booz Allen: Greg Eley
Agenda	<ol style="list-style-type: none">1. New/Old Business2. Update: Process for reviewing current tissue banking systems - <i>Greg Eley</i>3. Special Interest Groups<ol style="list-style-type: none">a. "New" - caBIG Compatibility<ol style="list-style-type: none">i. Work with Clinical Trials Management Systems Workspaceii. Need a coordinatorb. IRB/Data Sharing Policies<ol style="list-style-type: none">i. Start regular meetings to address IRB/data sharing issuesii. Coordinator - <i>Bill Grizzle</i>c. CDEs and Standard Vocabularies<ol style="list-style-type: none">i. Start regular meetingsii. Coordinator (<i>John Gilbertson, Clement McDonald, Jack London</i>)4. Update: Face-to-face meeting - <i>Greg Eley</i>5. Update: Whitepaper for federated dataset of paraffin embedded tissues -



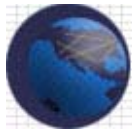
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	<p><i>Mike Feldman</i></p> <p>6. Update: PCABC and CPCTR access for caBIG – <i>John Gilbertson/Mike Becich</i></p> <p>7. Update: Use Case scenarios for Architecture Workspace – <i>Greg Eley</i></p> <p>8. Develop next meeting agenda</p> <p>a. Develop next agenda before leaving meeting</p> <p>b. Possibilities:</p> <p>i. Overview of caTIES</p> <p>ii. Review from Washington University and UPMC regarding high-level architecture and process development for caTISSUE/caTISSUE Lite</p>
1. New/Old Business	N/A.
2. Update: Process for reviewing current tissue banking systems	<p>The first task order will be to perform a requirements analysis of what functionality is needed in a tissue banking system. Speakman stated that group members should review the compatibility document put together by the architecture group, and then send edits to him. In the future, we could consider looking at applications and determining their level of caBIG compatibility. However, Greg Eley emphasized the importance of reviewing the compatibility document, before any kind of review of applications takes place. Speakman stressed the importance of providing feedback on the compatibility matrix, which is contained in the compatibility document.</p>
3. Special Interest Groups	<p>The SIGS will be lead by members of the community. The coordinators will maintain responsibility for meetings and distribution of information. Any person interested in participating in a particular SIG should contact the SIG coordinator.</p> <p>a. <u>“New” caBIG Compatibility-</u> John Speakman will lead this SIG as he is in the CTMS caBIG compatibility SIG, as well. Members of this working group are encouraged to join this SIG.</p> <p>b. <u>IRB/Data Sharing Policies-</u> Bill Grizzle will provide oversight on this SIG. Mark Watson has been attending DSIC workspace meetings and will be an integral member of this group.</p> <p>c. <u>CDEs and standard vocabularies</u> – John Gilbertson will lead this SIG. This SIG will focus on standard vocabularies and Common Data Elements and will communicate regularly with the VCDE WS.</p>



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4. Update: Face-to-face meeting	<p>Due to the completion of the contracts, it was stated that the F2F meeting be held at a cancer center. Currently, the University of Pennsylvania is looking into hosting the meeting. The meeting will take place at some point during the first half of November.</p>
5. Update: Whitepaper for federated dataset of paraffin embedded tissues – Mike Feldman	<p>The whitepaper proposes a method to leverage caTIES/SPINTies to query a federated dataset of paraffin embedded tissue across any participating institution, using structured pathology terms. The paper also states that individual institutional repositories with search capabilities can be utilized to gather local information, as well. Further discussion included how data is input from a laboratory management system, how information is characterized using the NCI meta-thesaurus, and what different concepts become consequently negated.</p> <p>Workspace members need to review this whitepaper. An additional teleconference meeting will be held next week to go over technical issues.</p>
6. Update: PCABC and CPCTR access for caBIG	<p>UPMC has granted permission to all individuals in the TBPT WS to obtain accounts to access the PCABC and CPCTR. John Gilbertson stated that group members should e-mail Ashok Patel to obtain access. The email should contain the individual's name, institution, title, and e-mail address. Group members will have read and request tissue privileges. To request a tissue, one must go through the letter of intent process. The turnaround time averages 2 to 3 months. Mike Becich suggested that another meeting take place to demonstrate the tool.</p>
7. Update: Use Case Scenario for Architecture Workspace	<p>Two weeks ago, the Architecture workspace requested use cases (scenarios) from each TBPT institution. These scenarios should demonstrate how tissue banking could benefit from the grid.</p> <p>Some workspace members have completed their use cases, which will be sent to the architecture group. Those who have not finished their use are requested to do so.</p> <p>This discussion led to a discussion of ongoing deliverables.</p> <p>Many organizations have signed task orders. As a result, these groups have a contractual obligation to send out a monthly status update. This will be done through CVS. There will be training seminars on how to upload materials in the near future. Each group member should provide a list of one or two individuals who will be responsible for uploading information. Payment cannot be made until monthly status report and deliverables are sent in. Templates for the monthly report will be sent out soon.</p> <p>caMP is the application used to track deliverables. CVS provides a repository for the deliverables. First submit to CVS, then to caMP.</p>



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8. Develop next meeting agenda	The next agenda should include the following two topics:			
	-caTIES system -Whitepaper for the paraffin embedded tissue database			
Action Items:				
	Individual Responsible	Action Item	Due Date	Notes
	John Speakman - Compatibility John Gilbertson - VCDE Bill Grizzle - IRB	Initiate SIG interactions	1 week	
	Greg Eley	Send monthly report template	2 weeks	
	Greg Eley	Send directory structure for CVS	2 weeks	
	Everybody	Contacts for uploading deliverables into CVS	ASAP	
	Greg Eley	Meeting next week regarding caTIES and white paper for the paraffin embedded tissue database	September 24	
	Greg Eley	Send out the compatibility document	1 week	



caBIG cancer Biomedical
Informatics Grid



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